

Leader Qualifications:

High School:

- Assistant Leaders must be 2 yrs removed from high school
- Main Leaders must be 22 or out of college (able to make long-term commitment)

Middle School:

- Leaders must be 1 year removed from high school (may test drive at 6 months removed)

Life Rallies:

- Need a designated Check-In team
 - Check-in MS at South Doors
 - Must have contingency for HS siblings (check-in? hang out? wait?)
 - New Guest check in form
 - Consider name tags for first 3 rallies (blank write-on tags)
- Check out!
 - Create a flow, MS out the West Door while HS in the South
 - Print a roster to cross off names at the door
 - Highlight MS staying with HS sibling
 - Consider a space for MS staying (Park? Lobby?)
 - HS check out through South Door (printed roster to cross off names)

DO:

- Mingle! Seek out new faces, those who are alone
- Connect with life group members, any friends they brought
- Introduce new students to potential life group leaders
- Communicate relevant information to NextGen Staff

DON'T:

- Give solo rides
- Talk just with other leaders
- Use inappropriate touch/conversation
- Arrive late
- Allow students to wander to unsupervised areas

Life Groups:

- Student to Leader ratio preferred at 6:1
- Max group size of 18, split group if above this number – let NextGen team know you are maxed so we can plan!
- **Mandatory** 2 adult policy (host adult or NextGen staff member if necessary)

DO:

- Write down attendance weekly
 - Communicate relevant information with NextGen Staff
 - Use the notes section on attendance form (check 'leaders only')

- “Check out” - Know who is approved for picking up students
- Rehearse technology beforehand
- Communicate with Host Home
- Respect the space and time of Hosts!

DON'T:

- Give solo rides
- Use inappropriate touch / seating arrangements
- Overshare personal/explicit information
- Arrive too early/late or stay too late
- Leave before all students are gone (unless expressly allowed by Host)

Safe Environment Considerations:

- Do not give solo rides
- Do not meet alone with students in private locations
- Ensure students are only in designated areas during rallies
 - Warehouse, lobby, bathrooms, Ransom Kids spaces
 - Check with Host Home beforehand to verify designated areas
- Police for inappropriate touch (students AND leaders)
- Check with NextGen staff before giving out personal information (phone, address) and limit this to Life Group members only
- Communicate sensitive information with NextGen Staff and Life Group co-leaders ONLY (not other adult leaders) and only in person or over the phone
- Verify who is giving rides and note discrepancies or information (name, description) if a question exists